

# COVID-19 Community/Workforce Protective Plan

In accordance with current phase restrictions as of 6/15/2020



The Alaska Adventure Company LLC dba Wilderness Place Lodge

**Summer Operating Dates: June 19 – August 27, 2020**

PO Box 190243, Anchorage AK 99519

[wildernessplacelodge@gmail.com](mailto:wildernessplacelodge@gmail.com) +1 (907) 733-2051

*Prior to starting the 2020 season, our employees will be in quarantine at the lodge for 14 days prior to serving clientele. Each staff member will serve their quarantine prior to having direct interaction with guests. We feel this is the responsible, professional approach to the reality of these times.*

## **COVID-19 Response Plan:**

- Screening of Personnel
- Self-Quarantine
- Protecting the Public
- Workplace Protective Measures
- Travel Plans and Procedures
- Procedures for Personnel who Become Ill
- Continued Maintenance/Operation of Critical Infrastructure

The Alaska Sport and Personal Use Fishing COVID-19 Response Group further recommends that response plans address interactions with clients, vendors, and public facilities.

Attachments:

[Safety Practices for Critical Infrastructure Workers Who May Have Had Exposure to a Person with Suspected or Confirmed COVID-19](#)  
[Interim Guidance for Ships on Managing Suspected Coronavirus Disease 2019](#)  
[CDC Guidance on Cleaning and Disinfecting](#)  
[ECO Lab COVID Cleaning Guidelines](#)

## **COVID-19 PANDEMIC ACTION PLAN**

### **Wilderness Place Lodge ~ Lake Creek, Alaska**

**Effective 4/28/2020**

#### **1) PURPOSE**

The purpose of this plan is to adhere to the mandates issued by the State of Alaska in response to the COVID-19 pandemic. It is the goal of Wilderness Place Lodge to keep our clients, employees, contractors, and the communities that support us safe and healthy, and to minimize the risk of exposure to COVID-19 during the course of normal business operations.

Health Mandate 10 requires Alaska companies engaged in critical industries to develop plans and/or protocols to avoid the spread of COVID-19, and to ensure that operations do not endanger the lives of the communities in which one operates, of others who serve as part of that industry, or the ability of that industry to function.

Application of this plan does not guarantee the health and safety of the clients, employees, contractors, and communities associated with Wilderness Place Lodge. Adherence to this plan is intended to minimize the spread of COVID-19 along with other infectious diseases.

#### **2) SCOPE**

This action plan covers all employees of Wilderness Place Lodge to include all individuals listed on our 2020 staff roster (Exhibit A on final page of this document). All clientele of Wilderness Place Lodge will be provided with the Wilderness Place Lodge COVID-19 Client Protective Plan.

#### **3) MANDATES AND LEGAL COMPLIANCE**

- a) Wilderness Place Lodge will comply with all State of Alaska Health Mandates and will monitor new mandates, or changes to existing mandates, by checking the State of Alaska COVID-19 Health Mandates website regularly.

- b) Wilderness Place Lodge will review OSHA Publication 3990-03 2020 "Guidance on Preparing Workplaces for COVID-19" and the guidance document provided by the State of Alaska Department of Labor and Workforce Development addressing OSHA Recording and Reporting of Cases of COVID-19.
- c) According to U.S. Coast Guard Maritime Safety Information Bulletin 02-20, illness of a person onboard any vessel that may adversely affect the safety of a vessel or port facility is a hazardous condition per 33 CFR 160.216. Wilderness Place Lodge will immediately report cases of persons who exhibit symptoms consistent with COVID-19 to the U.S. Coast Guard Captain of the Port.
- d) Wilderness Place Lodge intends to operate in a conservative fashion, complying with the highest safety practices as a matter of course. With this in mind, Wilderness Place Lodge will operate in compliance for the CDC's *Safety Practices for Critical Infrastructure Workers Who May Have Had Exposure to a Person with Suspected or Confirmed COVID-19* (attached).

#### **4) CONTACT INFORMATION AND LOCATION**

- a) Wilderness Place Lodge and/or The Alaska Adventure Company LLC may be contacted through the following:  
Jason Rockvam, Cory Wendt  
Po Box 190243, Anchorage, AK 99519  
+1 (907) 733-2051 or +1 (907) 301-5354  
[wildernessplacelodge@gmail.com](mailto:wildernessplacelodge@gmail.com)
- b) Wilderness Place Lodge is located at mile 1 of Lake Creek River, near the community of Skwentna, Alaska.

#### **5) Wilderness Place Lodge: EMPLOYEE ONBOARDING**

- a) **Screening:**
  - i) To the extent practicable, all staff will be tested for COVID-19 PCR to record susceptibility to infection and/or transmission of COVID-19. Positive PCR results will require a 2-week quarantine unless the time of previous infection is known with certainty.
  - ii) Employees will be in quarantine at the lodge for 14 days prior to taking clientele. We feel this is the responsible, professional approach to the reality of these times.
  - iii) Employees of Wilderness Place Lodge shall report experience of any symptoms of COVID-19 immediately to their immediate manager and the manager insure the employee works in isolation pending a COVID-19 test.

**b) Education:**

- i) Employees of Wilderness Place Lodge will read this action plan; clients of Wilderness Place Lodge will be provided with this COVID-19 Client Protective Plan upon booking.
- ii) If applicable, employees of Wilderness Place Lodge will read the CDC's [Interim Guidance for Ships on Managing Suspected Coronavirus Disease 2019](#) (attached)
- iii) Employees will read CDC Guidance on cleaning and disinfecting (attached)

**c) Training:**

- i) Employees will receive training on Basic Infection Control, including washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer containing at least 60% alcohol, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, and not shaking hands.
- ii) Employees will receive training on preparing and using cleaning and/or sanitization products.
- iii) Employees will receive training in proper wearing of protective gear (e.g., donning and doffing equipment), handling and disposing of soiled PPE, and when gear should be worn.

**6) SELF QUARANTINE**

- a) Wilderness Place Lodge will bring in all crew via plane. Inbound crew will minimize time inside any airport or public facility, and will have minimal interaction with others.
- b) If arriving prior to June 2nd, Wilderness Place Lodge will transport inbound crew and luggage immediately to the lodge to begin their 14 day quarantine.
- c) Lodging at Wilderness Place Lodge may serve as a Designated Quarantine Location for individuals complying with Health Mandate 10 which is in effect through June 2, 2020.

**7) WORKFORCE, CLIENT and COMMUNITY SAFETY**

**a) Physical barriers:**

- i) Employees and clients will wear non-porous gloves and cloth face coverings inside service building in accord with Alaska [Health Alert 10](#) and CDC guidelines when social distancing is unreasonable or impractical and these items will be referred to as PPE for the purpose of this plan. Face coverings will be mandatory in outside areas if close proximity interaction is required.

**b) Hygiene:**

- i) Require regular and thorough hand washing, or the application of >70% alcohol-based hand sanitizer (denatured ethyl alcohol or isopropyl alcohol)
- ii) No common food sources will be permitted (e.g., shared bags of chips, community beverages). Wilderness Place Lodge will utilize single serving units and single use cups/plates/utensils for all food served out in the field and in the lodge.

- iii) All food handling will be administered by the kitchen crew who will at all times follow CDC guidelines for food handling and preparation.
- iv) All serving of food at the lodge will be provided by servers utilizing PPE and only members of a family group will be allowed to dine at a table to maintain social distancing requirements during meals taken at the lodge.
- v) Lodge employees will dine in a separate location. Lodge employees will have multiple dining cabins to utilize to assure social distancing. Staff will not dine all together.

**c) Physical/Social Distancing:**

- i) Employees and clients will practice social distancing at all times reasonable and practicable.
- ii) PPE will be worn at all times when in the indoor public areas of the lodge or within areas of close social interaction.
- iii) When employees and clients are needing to be in close quarters, such as in a plane or vehicle for commuting, both clients and employees will wear masks at all times.
- iv) When employees and clients are in a boat, social distancing (6 feet) shall be maintained between non-family groups, guides and/or deckhands whenever practicable.
- v) Hand sanitizing products will be available for use immediately following any encounters that bring participants closer than the 6 foot recommended distance.

**d) Sanitation:**

- i) Vessel surfaces and Wilderness Place Lodge owned gear utilized by clients will be disinfected [according to CDC guidelines](#) immediately following the end of a guided activity or trip.
- ii) Public lodge areas at Wilderness Place Lodge will be cleaned daily per hospitality facility guidelines recommended by ECO Lab.
- iii) Commonly touched surfaces within lodging will be disinfected throughout the day.
- iv) Rooms/cabins will have commonly touched areas disinfected daily throughout the stay of the group.
- v) On checkout; bedding and other materials will be cleaned [according to CDC guidelines](#).
- vi) Fish processing and food preparation locations will be sanitized daily with a CDC approved bleach solution, according to CDC guidelines.

**8) Lodge Grounds and Facilities**

- a) Wilderness Place Lodge will create ample public space for all residents, staff members and clientele to regularly social distance while living, recreating, dining or congregating with family and group members.
  - i) Clientele and staff will reside in private cabins space throughout our private 10 acre property. All guest cabins are mainly double-occupancy are equipped with private bathroom, sink and shower facilities.

- ii) Dining tables for guests will be spaced a minimum of 10 feet apart if dining within the main lodge. Alternative dining spaces will be provided for guests if they prefer or we if we recommend.
- iii) Dining areas for staff will be designated and dispersed to abide by social distancing protocol and will be in a completely separate locale with respect to client dining areas.

## **2) Operations:**

- i) Clients will be provided and agree to Wilderness Place Lodge COVID-19 Client Protective Plan and Wilderness Place Lodge COVID-19 Response Plan prior to arrival.
- ii) Wilderness Place Lodge will operate with as few staff interacting in person with clients as possible.
- iii) Clients on a vessel will be limited to persons who reside in the same household, or a group sheltering in place together, to the amount practicable.
- iv) Accurate records of all individuals on board a vessel or recreational property under Wilderness Place Lodge's control shall be maintained, including contact information.
- v) Clients are asked to report to Wilderness Place Lodge if any member of their party becomes ill within 48 hours of trip completion.
- vi) Wilderness Place Lodge will not provide "loaner clothing" (e.g., rain jackets or pants, gloves, face coverings, etc.). Essential gear such as waders, boots, fishing tackle that are provided will be disinfected upon the checkout of the individuals utilizing the gear or daily if the gear is shared by individuals from one day to another.
- vii) Fish Processing will be done with PPE by anyone handling the fish; all vacuum packaged fish will be disinfected on the outside prior to packaging for travel.

## **9) TRAVEL:**

- a) Wilderness Place Lodge will assign one employee per 2-3 to greet them upon arrival and usher them immediately through any public places to the lodge's private property. They will collect all luggage for guests and transport them immediately to their private, personal cabin at Wilderness Place Lodge.
- b) Wilderness Place Lodge will at all times wear gear that will identify them as employees of Wilderness Place Lodge and they will minimize their interaction with the community as much as possible throughout their stay.
- c) The employees assigned to community interaction will not interact with guests other than for their assigned tasks and will be tested on a weekly basis or sooner if symptoms arise.
- d) Wilderness Place Lodge clients will be met upon arrival by a Wilderness Place Lodge employee and immediately transported to Wilderness Place Lodge with as little interaction with the public as possible and they will not depart from the boundaries of

Wilderness Place Lodge for any reason other than lodge hosted activities or exercise and they will not enter any local establishments or personal homes during their stay.

#### **10) PROCEDURES FOR PERSONNEL OR CLIENTS WHO BECOME ILL**

- b) Employees who experience symptoms shall report immediately to the manager, who will contact their medical provider and provide isolation and follow the directions of their medical provider. Employees/contractors may not return to work without either:
  - i) A negative COVID-19 test, or,
  - ii) No symptoms for over 48 hours
- c) Clients who report symptoms shall report immediately to the manager, who will seek medical advice.
- d) Upon medical advice to do so, clients shall be returned to their home community utilizing a private charter, with as little interaction with others as possible.

### **Wilderness Place Lodge**

### **COVID-19 CLIENT PROTECTIVE PLAN**

#### **Preparation:**

- **Please plan ahead for your trip.** Shopping for gear or other items should be done in your home community as much as possible.
- Anyone found to test positive with COVID-19 will not be able to travel to the lodge.
- Personal Protective Equipment is mandatory! Please bring facemasks for your entire party (see [State of Alaska Health Alert 10](#)) and non-porous gloves.
- If you do need to stop for supplies on your way, please adhere to Alaska Health Alert 10 and use a face covering. We also recommend sanitizing your hands prior to entering and after leaving a business.
- Bring gear for any weather. We do our best to follow CDC guidelines for sanitizing any gear you may need to borrow for your trip, but you'll be more comfortable in your own rain or cold weather gear.
- Report any symptoms of COVID-19 to Wilderness Place Lodge immediately.
- Wilderness Place Lodge and nearby communities are not equipped to respond to COVID-19 cases. If symptoms arise during your stay you will be directed to seek medical advice. Be prepared to board a private charter and depart immediately for your home.
- Whenever possible, limit your trip to only include members of your household or those you've been sheltering in place with.

**When you arrive:**

- You will be met upon arrival by a Wilderness Place Lodge employee and immediately transported to Wilderness Place Lodge with as little interaction with the community as possible.
- You will be expected to immediately depart the plane with protective gear on and proceed directly to your transportation. A Wilderness Place Lodge employee will collect your luggage for you and transport it to the lodge.
- Guests may not depart from the boundaries of Wilderness Place Lodge for any reason other than lodge hosted activities or exercise. You may not enter any local establishments or personal homes during your stay.
- Once you arrive on the property facemasks and gloves are mandatory while in Wilderness Place Lodge— before you exit your room or cabin or enter any shared public area. Please use proper disposal techniques when removing gear. We do have disposable gloves and facemasks on site for all guests and staff.
- Whenever using the restrooms, please use the hand sanitizer we've provided there.

**During your stay:**

We can't always maintain social distance while fishing, but we can take other steps while on board:

- Always wear your facemask and gloves while on board the plane to and from the lodge and when in areas where social congregation may occur.
- Don't share your rod, food, beverages, or clothes with people outside of your household.
- Wilderness Place Lodge will pack single-serving foods and beverages. We discourage sharing foods or beverages from a container (e.g., bag of chips, jerky, shared water bottle, etc.).
- Any gear provided to you by Wilderness Place Lodge for your trip (e.g., waders, boots, rod, reel, flies or lures) will be sanitized prior to your using them, please make sure and keep any gear in your personal space during your stay to mitigate potential contamination.
- Only lodge personal will be allowed in smaller more confined areas such as the dock house or equipment areas.

**After your trip:**

- We sanitize the boat and our fishing gear daily, please help keep our team safe by disposing of your personal trash after your trip in provided receptacles.
- Let us know if you or anyone in your party becomes ill within 48 hours of your trip completion

**Attachments:**

[Safety Practices for Critical Infrastructure Workers Who May Have Had Exposure to a Person with Suspected or Confirmed COVID-19](#)

[Interim Guidance for Ships on Managing Suspected Coronavirus Disease 2019](#)

[CDC Guidance on Cleaning and Disinfecting](#)